DEADLINE DATES FOR FINAL GRADUATION REQUIREMENTS

SLP GRADUATE STUDENTS: READ CAREFULLY!!!!

- Please note that *YOU* are responsible for filling the following forms and documents.
- The person signing the "Director of Graduate Program" section in your forms is Dr. Yasmeen Faroqi-Shah
- After you get your forms signed, please hand these to Ms. Valerie Brownlee, the Coordinator of Graduate Studies
- See https://gradschool.umd.edu/calendar/deadlines/academic-deadlines for clarification about deadlines
- **You can import these deadlines into your personal google calendar** (Under "Other calendars" link in the left menu, select "Add by URL" and paste the following link: https://calendar.google.com/calendar/ical/d4ab3in0r61d1hng5beev52618%40group.calendar.google.com/public/basic.ics

DEADLINES FOR FALL 2017 SLP Graduates

Sept. 1 (Fri)	Candidacy paper due to both readers (Dept. requirement)
Sept. 11 (Mon)	Last day to submit Application for Graduation (University requirement) for Dec. graduation. This may be done on the web via Testudo • A copy of the application should be given to the coordinator of graduate studies, Ms. Valerie Brownlee
Oct.2 (Mon)	Deadline for submission of the following forms (University requirement): Approved Program Form • Only required grad courses need to be listed, not clinic registrations or UG prereqs • The form needs to be signed by your academic advisor and the director of the MA program (Dr. Faroqi-Shah) • This form needs to be turned in to Ms. Valerie Brownlee Master's Thesis Examining Committee Nomination Form (if applicable)
Oct. 15 (Fri)	Deadline for re-submission for failed Candidacy Papers (Dept. requirement)
Oct. 22 (Fri)	Deadline for approval of re-submitted Candidacy Papers by first and

	second readers (Dept. requirement). *You may not take comps if your candidacy paper has not been approved by this date!*
Nov. 3 (Fri)	Comprehensive examinations *All prior incomplete grades (with the exception of candidacy) MUST be completed before you can take comps*
Nov. 15 (Wed)	Re-take of Comprehensive examination for failed questions (Note: Students with more than one failed question will need to re-take the entire Comprehensive examination the following semester)
Dec. 6 (Wed)	*Master's Thesis Students:* Final date to electronically submit Thesis; Final day to submit Electronic Thesis and Dissertation Publication Form to the Registrar *Master's Non-Thesis Students:* Final date to submit Certification of Master's Degree Without Thesis Form to the Registrar
Dec. 17, 18	Commencement ceremonies (Saturday, University; Sunday, BSOS)

DEADLINES FOR Spring 2018 SLP Graduates

Sept. 1 (Fri)	Approval of candidacy paper topic from first reader (Dept. requirement)
Sept. 15 (Fri)	Approval of candidacy paper topic from second reader (Dept. requirement)
Oct. 27 (Fri)	Candidacy paper proposal due to both readers (Dept. requirement)
Jan. 26 (Fri)	Deadline for submission of full (final) version of candidacy papers (Dept. requirement)
Feb. 6 (Tue)	Last day to submit Application for Graduation (University requirement) • *A copy of the application should be given to the coordinator of graduate studies, Ms. Valerie Brownlee*
March 1 (Thu)	Deadline for submission of the following forms (University requirement): Approved Program Form • Only required grad courses need to be listed, not clinic registrations or UG prereqs • The form needs to be signed by your academic advisor and the

	director of the MA program (Dr. Faroqi-Shah) • This form needs to be turned in to Ms. Valerie Brownlee *Master's Thesis Students:* Master's Thesis Examining Committee Nomination Form • This form needs to be turned in to Ms. Valerie Brownlee
Mar. 9 (Fri)	Deadline for re-submission for failed Candidacy Papers (Dept. requirement)
Mar 23 (Fri)	Deadline for approval of re-submitted Candidacy Papers by first and second readers (Dept. requirement). *You may not take comps if your candidacy paper has not been approved by this date!*
Mar 30 (Fri)	Comprehensive examinations *All prior incomplete grades (with the exception of candidacy) MUST be completed before you can take comps* *Location (TBD)* Usually the Computer Lab Room 4 - 0231 Lefrak Hall
Apr. 20 (Fri)	Re-take of Comprehensive examination for failed questions (Note: Students with more than one failed question will need to re-take the entire Comprehensive examination the following semester)
Apr. 23 (Mon)	*Master's Thesis Students:* Final date to electronically submit Thesis; Final day to submit Electronic Thesis and Dissertation Publication Form to the Registrar *Master's Non-Thesis Students:* Final date to submit Certification of Master's Degree Without Thesis Form to the Registrar
May 20-22	Commencement ceremonies

ASHA CERTIFICATION & RELATED INFORMATION

Departmental signature on forms
• This is done by the director of the MA program, Dr. Faroqi-Shah.

• Fill out your ASHA application (http://www.asha.org/uploadedFiles/2005-SLP-CCC-Application.pdf) and Knowledge and Skills Acquisition (KASA) form FULLY and check it for accuracy. We have a model form that uses University of Maryland courses as

examples to guide you in filling out your form (see the MA student web site http://hesp.umd.edu/content/knowledge-and-skills-acquisition-kasa-form-and-instructions). ASHA CCC application forms are available at the ASHA web site (www.asha.org). PLEASE READ instructions and the sample before filling out the application.

- The Department keeps a permanent copy of the ASHA application in your files for your future employment inquiries. ASHA does NOT keep a copy of the application. Please fill it out completely and neatly. Dr. Yasmeen Faroqi-Shah will NOT sign off on incomplete applications, even though only the end pages must be submitted to ASHA. *This means you must fill out all coursework and clock hour information. Forms will not be signed without this information.*

- You must submit these forms TOGETHER WITH the other pages of the ASHA Certification application, which require Dr. Yasmeen Faroqi-Shah's signature.

Praxis exam
- The praxis exam can be taken any time before you apply for ASHA certification. Students typically take this during their final semester in the program. https://www.ets.org/praxis/asha/requirements
- Please list the University of Maryland as a recipient of your NTE ASHA exam scores.

Contact Information

- Please provide the department with your forwarding address if you will be moving after graduation, as well as your non-umd email address.

Clinical Fellowship Information

- Please notify the department of your CFY site as soon as you know it.

OTHER LINKS

- **SLP Certification Standards:** http://www.asha.org/Certification/2014-Speech-Language-Pathology-Certification-Standards/

- **How to Apply for Certification in SLP**: http://www.asha.org/certification/SLPCertification.htm **Application for Certificate of Competence (SLP):** http://www.asha.org/uploadedFiles/2005-SLP-CCC-Application.pdf

- **Knowledge and Skills Acquisition Form (KASA):** http://hesp.umd.edu/content/knowledge-and-skills-acquisition-kasa-form-and-instructions

- **Praxis Exam:** http://www.asha.org/Certification/praxis/About-the-Speech-Language-Pathology-Praxis-Exam/

- **ASHA Code of Ethics:** http://www.asha.org/policy/ET2010-00309.htm?LangType=1033

- **ASHA State-by-State Guidelines:** http://www.asha.org/advocacy/state/

- **Maryland Licensure Qualifications for SLP:** http://www.mdboardaudhadslp.org/html/professionals/speechqual.htm